

# RULES FOR FEES AND COSTS FOR DISTRICT COURTS

## Rule

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**Cross references.** — As to authority of Supreme Court to adopt, modify and repeal rules and forms governing pleading, practice and procedure in all courts, see §§ 5-2-114 through 5-2-118. As to district courts generally, see chapter 3 of title 5.

## Rule 1. Appellate Filing and Docketing Fees.

The appellate and docketing fees for the district court shall be as set forth as follows:

A. For all transcripts and records in cases appealed or certified to the Supreme Court, including certificates, seals and transmission, \$100.00, of which \$40.00 shall be for court automation and \$10.00 shall be for indigent civil legal services. Both shall be remitted as provided in Wyo. Stat. Ann. § 5-3-205.

B. For docketing a petition for review from an administrative agency, \$120.00, of which \$40.00 shall be for court automation and \$10.00 shall be for indigent civil legal services. Both shall be remitted as provided by Wyo. Stat. Ann. § 5-3-205.

C. For docketing an appeal from a circuit court or municipal court, \$100.00, of which \$40.00 shall be for court automation and \$10.00 shall be for indigent civil legal services. Both shall be remitted as provided in Wyo. Stat. Ann. § 5-3-205.

## History:

Amended May 25, 2010, effective July 1, 2010; amended April 30, 2019, effective July 1, 2019; amended June 28, 2019, effective July 1, 2019; amended May 7, 2020, effective July 1, 2020.

## Rule 2. Record Checks.

All requests for a record check shall be submitted in writing by the applicant. Response to the request for a record check shall be made by the court in writing as soon as practicable after the written request is received by the court.

The fee for checking district court records shall be ten dollars (\$10.00). Payment of the \$10.00 fee for each record check shall be made in cash or check payable to the court.

Only one fee shall be charged for a record check involving a particular name and any reasonable derivation or other spelling of that name. However, a separate record check fee will be charged for each and every alias which is dissimilar to the original name submitted.

No charge shall be made for checking district court records if requested by an employee of a governmental agency.

Any request for copies of documents shall be billed separately as allowed by these rules above and beyond any fee charged as set forth herein.

This rule and the charge provided only applies to services required from court personnel to check and/or abstract court records. This rule has no application to the personal examination of any non-confidential court records including indexes by any individual desiring information from these public records.

### **Rule 3. Fee for Copies.**

The fee for making copies shall be as set forth in Wyo. Stat. Ann. § 5-3-206(a)(vi).

### **Rule 4. Fee for Electronic Transmission. [Effective until October 6, 2025]**

The clerk shall charge \$1.00 per page to receive an electronic transmission, including facsimile or email, unless the court has found the party is indigent or is entitled to representation by appointed counsel.

**History:** Amended December 18, 2012, effective March 1, 2013; Amended October 6, 2020, effective December 7, 2020; Amended April 30, 2024, effective July 1, 2024.

### **Rule 4. Fee for Electronic Transmission. [Effective October 6, 2025]**

The clerk shall charge \$1.00 per page to transmit a document by facsimile or email, unless the court has found the party is indigent or is entitled to representation by appointed counsel.

**History:** Amended December 18, 2012, effective March 1, 2013; Amended October 6, 2020, effective December 7, 2020; Amended April 30, 2024, effective July 1, 2024; Amended August 5, 2025, effective October 6, 2025.

### **Rule 5. Civil Fees.**

For all civil matters filed or commenced, the clerk of each district court shall charge fees as set forth in Wyo. Stat. Ann. § 5-3-206.

### **Rule 6. Probate Fees.**

For all probate matters filed or commenced, the clerk of each district court shall charge fees as set forth in Wyo. Stat. Ann. § 2-2-401.

### **Rule 7. Fee for Exemplification of Court Documents.**

The fee for exemplification of court documents shall be \$5.00.

### **Rule 8. Jury Demand Fees.**

Fees for all demands for trial by jury in district courts shall be as set forth in Wyoming Rules Civil Procedure Rule 38(b)(2).

### **Rule 9. Abatement Fees.**

In claims for abatement, the fees shall be as set forth in Wyo. Stat. Ann. § 20-2-305.