



2300 Capitol Ave. 1<sup>st</sup> Floor  
Cheyenne, WY 82002  
Phone: 307-777-8383 Fax: 307-777-8382  
[www.equaljustice.wy.gov](http://www.equaljustice.wy.gov)

### **Managing Lawyer Trust Accounts**

Date: December 16, 2016  
Time: 12:00-1:00 p.m.  
Location: Live Webinar

**Description:** Properly managing client and third party funds in trust is an essential part of managing a law office. This webinar will cover the ethical duties of lawyers in handling client and third party funds as well as practical tips for managing lawyer trust accounts.

**Presenters:** Mark Gifford, Bar Counsel, Wyoming State Bar

**Presenter Bio:** Mark W. Gifford is Bar Counsel for the Wyoming State Bar. He is a Wyoming native who received his bachelor's degree in accounting from the University of Wyoming in 1978 and his law degree from Stanford University in 1981. After thirty years of practice as a trial lawyer and mediator, Gifford took the position of Bar Counsel on a part-time basis in 2011 and became full-time in October 2013. In addition to attorney discipline, Gifford's responsibilities include Unauthorized Practice of Law, Fee Dispute Resolution and Clients' Security Fund. He also serves as general counsel to the Wyoming State Bar. Gifford was instrumental in getting Wyoming's Lawyer Assistance Program launched in 2014.

**Sponsor:** Equal Justice Wyoming, Equal Justice Wyoming Foundation, Wyoming State Bar

Pending approval of 1.0 hour of CLE credit, including 1.0 hour of ethics, by the WSB