



Wyoming Judicial Branch

Purpose and Structure of the Equal Justice Wyoming Advisory Committee (V2)

Document Approver(s)	Wyoming Judicial Council (March 9-10, 2026)
Document Effective Date	July 29, 2024
Version Effective Date	March 10, 2026
Review Period	Annually

Section 1. Purpose.

In furtherance of the Wyoming Judicial Branch 2025-2028:

- Strategic Pillar 3: Predictable and Secure Funding to Uphold Judicial Integrity and Efficiency, Goal 3, and
- Strategic Pillar 4: Accessible Justice, Goals 1 and 2.

The purpose of the Equal Justice Wyoming (EJW) Advisory Committee is to promote and improve access to justice throughout Wyoming in accordance with the directives and intent of the Wyoming Civil Legal Services Act of 2010. Wyo. Stat. Ann. §§ 2-2-401, 5-2-121 through -122, 5-2-202, 5-2-205 through -206, 5-6-108, 5-6-204, 5-6-303, 5-9-135, 5-9-144, 6-10-102 through -103 (the Act). The purpose of the Act is to create and maintain comprehensive civil legal services for low- and moderate-income people in Wyoming. Wyo. Stat. Ann. § 5-2-122(a).

The Advisory Committee members will act as representatives of their individual stakeholder groups. Members will be responsible for communicating decisions and discussions of the Advisory Committee to their respective stakeholder groups and will also be responsible for receiving input and feedback for stakeholder groups to be communicated back to the Advisory Committee as it makes recommendations.

Section 2. Committee Membership, Meetings, and Voting.

1. Membership. The EJW Advisory Committee will include no more than twelve volunteer members to include members from diverse judicial districts around the State of Wyoming who represent low- and moderate-income clients or who have other experience with legal services issues in Wyoming. It is recommended that the Advisory Committee include at least one, but not more than two district court judges, as appointed by the District Court Conference, and at least one, but not more than two circuit court judges, as appointed by the Circuit Court Conference, with one of the judges from each conference representing a more-populous district and the other representing a rural district.
 - a. EJW Advisory Committee members are appointed by and serve at the pleasure of the WJC.
 - b. The State Court Administrator shall be a permanent non-voting member of the EJW Advisory Committee.
 - c. Membership terms will be two years. Initial terms will be staggered for each of the stakeholder groups represented to ensure continuity.
 - d. Members may serve two consecutive terms.
 - e. At the initial meeting, the EJW Advisory Committee shall elect a chairperson. The EJW Advisory Committee shall also elect a chairperson when there is turnover in that position.
2. Staffing. The State Court Administrator will designate an individual from the Administrative Office of the Courts (AOC) to staff the EJW Advisory Committee.
3. Meetings. The EJW Advisory Committee will meet at least quarterly, but may meet more frequently as necessary upon the request of a member or upon suggestion of staff. No action of the Advisory Committee may be taken without a quorum of the Advisory Committee. A majority of members of the Advisory Committee shall constitute a quorum.
4. Voting. Voting shall take place in a meeting of the Advisory Committee or via email if necessary.

Section 3. Roles and Responsibilities.

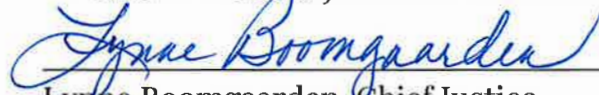
1. The Advisory Committee staff will be responsible for:
 - a. Facilitating Advisory Committee meetings;

- a. Developing and distributing meeting agendas no later than one week prior to scheduled Advisory Committee meetings, absent extenuating circumstances;
 - b. Compiling and distributing meeting minutes;
 - c. Monitoring activities related to the Advisory Committee's purpose and reporting back to the Advisory Committee; and
 - d. Implementing decisions of the Committee and the WJC related to the Advisory Committee's purpose.
2. The Advisory Committee will respond to requests from the WJC. Examples of the requests and topics may include:
- a. EJW Grants. The Advisory Committee shall provide recommendations for awarding biennial grants to civil legal service providers from Wyoming's Civil Legal Services Fund (Fund). *See, e.g.*, Wyo. Stat. Ann. § 5-2-122(a)(viii).
 - b. Grantee Performance. The WJC may ask the Advisory Committee to assess the performance of entities receiving grants under the Fund.
 - c. EJW Project Development. AOC staff may consult with the Advisory Committee on project development issues such as, but not limited to, EJW's attorney volunteer programs and the adequacy of services in rural areas.
 - d. EJW Collaboration with Equal Justice Wyoming Foundation. Equal Justice Wyoming Foundation (EJWF) is a 501(c)(3)-qualified Wyoming nonprofit corporation. EJWF advances access to justice and civil legal services through fundraising and other supportive activities. EJWF is separate from EJW. The Advisory Committee may assist AOC staff communication and collaboration with EJWF. AOC staff will continue to work on EJWF projects, under the EJW/EJWF agreement first entered in 2016.
 - e. Confidentiality. The WJC may ask the EJW Advisory Committee to make recommendations concerning the storage and accessibility of confidential client information collected by EJW.
 - f. Advisory Committee members shall be responsible for:
 - i. Reviewing information provided in preparation for Advisory Committee meetings;
 - ii. Communicating Advisory Committee decisions to their respective stakeholder groups;
 - iii. Collecting information and concerns from their stakeholder groups to help establish educational priorities; and

- iv. Presenting Committee recommendations to the WJC or Wyoming Supreme Court when necessary.

Dated this 1st day of April, 2026.

BY THE WYOMING JUDICIAL COUNCIL:



Lynne Boomgaarden, Chief Justice
Chair, Wyoming Judicial Council