



Wyoming Judicial Branch

Purpose and Structure of the Education Committee (V2)

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Section 1. Purpose.

In furtherance of the Wyoming Judicial Branch 2025-2028:

- Strategic Pillar 1: Judicial Branch Excellence and Innovation, Goals 1 and 3, and
- Strategic Pillar 3: Predictable and Secure Funding to Uphold Judicial Integrity and Efficiency, Goal 3.

The purpose of the Education Committee is to review and recommend educational priorities to the Wyoming Judicial Council (WJC) ensuring a coordinated approach to the Branch's education for judges and employees. The Committee will be responsible for selecting topics and approving the agenda for the annual Judicial Conference. The Committee members will act as representatives of their individual conferences and will assist in communicating educational projects and ideas back to the Committee members' respective conferences to receive input and feedback.

The Committee members will act as representatives of their individual stakeholder groups. Members will be responsible for communicating Committee decisions and discussions to their respective stakeholder groups and will also be responsible for communicating input and feedback from stakeholder groups back to the Committee.

Section 2. Committee Membership, Meetings, and Voting.

1. Membership. The Education Committee membership will include one supreme court justice, as appointed by the Chief Justice of the Wyoming

Supreme Court, three district judges as appointed by the District Court Conference, and three circuit judges as appointed by the Circuit Court Conference.

- a. Membership terms will be two years. Initial terms will be staggered for the district and circuit court judges to ensure continuity.
 - b. Members may serve consecutive terms.
 - c. The Committee will designate the chair.
2. Staffing. The Chief Human Resources and Education Officer will staff the Committee.
 3. Meetings. The Education Committee will meet at least quarterly, but may meet more frequently as necessary upon the request of a member or upon suggestion of staff. No action of the Committee may be taken without a quorum of the Committee. Four members of the Committee shall constitute a quorum.
 4. Voting. Voting shall take place in a meeting of the Committee or via email if necessary.

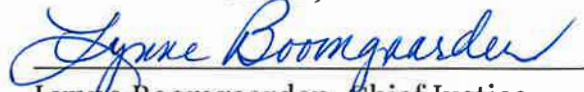
Section 3. Roles and Responsibilities.

1. The Committee staff will be responsible for the following:
 - a. Facilitating Committee meetings;
 - b. Developing and distributing meeting agendas no later than one week prior to scheduled Committee meetings, absent extenuating circumstances;
 - c. Implementing decisions of the Committee and the WJC related to the education of the Branch;
 - d. Compiling and distributing meeting minutes; and
 - e. Monitoring educational activities and reporting back to the Committee.
2. The Committee members will be responsible for the following:
 - a. Reviewing information provided in preparation for Committee meetings;
 - b. Communication of Committee decisions to their respective stakeholder groups;
 - c. Collecting information and concerns from stakeholder groups to help establish educational priorities and communicating those to the Committee;
 - d. Creating educational opportunities for the Judicial Branch based on WJC priorities;
 - e. Attending judicial conference meetings when necessary, and when possible;

- f. Presenting or assisting in locating presenters for Judicial Branch educational initiatives; and
- g. Presenting Committee recommendations to the WJC.

Dated this 1st day of April, 2026.

BY THE WYOMING JUDICIAL COUNCIL:



Lynne Boomgaarden, Chief Justice
Chair, Wyoming Judicial Council