

Purpose and Structure of the Technology Committee

Section 1. Purpose.

The purpose of the Technology Committee is to make recommendations to the Wyoming Judicial Council concerning the Technology policies, needs, and vision of the Wyoming Judicial Branch. The Technology Committee will further the Wyoming Judicial Branch strategic plan and will consider the following areas as it makes recommendations to the Wyoming Judicial Council, though the exclusion of a topic area from the list does not preclude the Technology Committee from addressing a topic if it falls within the general purpose of the Committee as defined herein.

1. Hardware/Software Standard;
2. Network Security;
3. Courtroom Technology ;
4. Training;
5. Funding and Resources for Technology now and in the future; and
 - a. Court Navigator Program; and
 - b. Self-represented litigant Forms.
6. Court Applications, including;
 - a. Case Management Systems;
 - b. Filing Systems (including eCitations);
 - c. Public Access Systems; and
 - d. Jury Management Systems.

Section 2. Committee Membership, Meetings, and Voting.

1. Membership. The Technology Committee membership will include one Supreme Court Justice appointed by the Chief Justice, one district court judge as recommended by the District Court Conference, one circuit court judge as recommended by the Circuit Court Conference, one clerk of district court as recommended by the President of the Clerk of District Courts' Association, and one circuit court chief clerk as recommended by the President of the Wyoming Association of Circuit Court Clerks. The Chief Applications Officer and Chief Technology Officer will staff the Committee.

- a. Membership terms will be three years. Initial terms will be staggered to ensure continuity. Terms will be for one, two and three years for the initial Justice and judges. Terms will be for two and three years for the initial clerk of district court and chief circuit court clerk.
 - b. Members may serve no more than consecutive terms.
 - c. A chairman will be elected at the first meeting and will serve for a two-year term. At the end of the term, a new chairman will be elected from the membership. A chairman may serve two consecutive terms.
2. Meetings. The Technology Committee will meet every three months or as needed, as determined by the chairman. If decisions need to be made between meetings, voting may take place by electronic means.

Section 3. Roles and Responsibilities.

1. The Committee staff will be responsible for:
 - a. Facilitating meetings;
 - b. Compiling potential topics in coordination with the Committee chairman and the members of the Committee;
 - c. Developing and distributing meeting agendas no later than two week prior to scheduled meetings; and
 - d. Compiling and distributing meeting minutes.
2. The Committee members will be responsible for:
 - a. Communicating with and gathering input from their respective conference or association;
 - b. Providing guidance on topics to be addressed by the Committee; and
 - c. Making decisions and recommendations to the Wyoming Judicial Council concerning technology provided to the Judicial Branch.

Dated this 29th day of July, 2024.

BY THE WYOMING JUDICIAL COUNCIL:

Kate M. Fox

Kate M. Fox, Chief Justice
Chair, Wyoming Judicial Council