

Purpose and Structure of the Legislative Relations Committee

Section 1. Purpose.

The purpose of the Legislative Relations Committee is to review and recommend legislative priorities to the Wyoming Judicial Council ensuring a coordinated approach to the Branch's message to the Legislature. The Committee members will act as representatives for the Branch in legislative meetings, and will assist in communicating legislation of interest to the Judiciary back to the Committee members' respective conferences to receive input and feedback.

Section 2. Committee Membership, Meetings, and Voting.

1. Membership. The Legislative Relations Committee membership will include two circuit judges, two district judges, and the Chief Justice of the Supreme Court or a designee. The State Court Administrator will staff the Committee.
 - a. Membership terms will be two years. Initial terms will be staggered for the circuit court judges and the district court judges to ensure continuity.
 - b. Members may serve consecutive terms.
 - c. A chairman will be elected at the first meeting and will serve for a two-year term. At the end of the term, a new chairman will be elected from the membership. A chairman may serve two consecutive terms.
2. Meetings. The Legislative Relations Committee will meet at least quarterly, but may meet more frequently as necessary upon the request of a member or upon suggestion of staff. No action of the Committee may be taken without a quorum of the Committee. Three members of the Committee shall constitute a quorum.
3. Voting. Voting shall take place in a meeting of the Committee or via email if necessary.

Section 3. Roles and Responsibilities.

1. The Committee staff will be responsible for:
 - a. Facilitating Committee meetings;
 - b. Developing and distributing meeting agendas no later than one week prior to scheduled meetings;
 - c. Compiling and distributing meeting minutes;
 - d. Monitoring legislative activities and reporting back to the Committee; and

- e. Acting as liaison to the legislators.
- 2. The Committee members will be responsible for:
 - a. Reviewing information provided in preparation for Committee meetings;
 - b. Communicating Committee decisions to their respective conferences;
 - c. Receive information and concerns from conferences to help establish legislative priorities;
 - d. Presenting Committee recommendations to the Wyoming Judicial Council when necessary;
 - e. Create legislative talking points for the Judicial Branch based on Wyoming Judicial Council priorities;
 - f. Attending legislative meeting when necessary, and when possible; and
 - g. Contact with legislators as appropriate.

Dated this 29th day of July, 2024.

BY THE WYOMING JUDICIAL COUNCIL:

Kate M. Fox

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Chair, Wyoming Judicial Council