

WYOMING JUDICIAL COUNCIL

AGENDA

Wyoming Supreme Court, Room 237

June 9, 2025

8:00 A.M. – 2:00 P.M.

Members: Chief Justice Lynne Boomgaarden (chair), Justice Kari Gray, Justice Robert Jarosh, Judge Catherine Rogers, Judge Dawnessa Snyder, Judge Joseph Bluemel, Judge Susan Stipe, Judge John Prokos, Judge Wendy Bartlett

WJC BUSINESS

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| Welcome | Chief Justice Boomgaarden |
| 1. WJB Strategic Plan Kristen Trebil-Halbersma Council Discussion Attachment 1.1 – Draft Strategic Plan | <p>The NCSC will present the draft Wyoming Judicial Branch Strategic Plan for 2025-2027. The Council will discuss the plan and determine if there are any changes that need to be made.</p> <p>DECISION POINT: Discussion and action on the draft strategic plan.</p> |
| 2. Budget Discussion Claire Smith Council Discussion Attachment 2.1 – Proposed General Fund Budget Exception Requests Attachment 2.2 – Proposed JSA Budget Exception Requests Options Attachment 2.3 – JSA Account Major Expenses Attachment 2.4 – BLE Request Attachment 2.5 – History of Court Security Requests Attachment 2.6 – 2025 Court Security Assessment Overview Report Attachment 2.7 – 2025 Court Security Recommendations Estimated Cost | <p>Claire Smith will present the Council with options pertaining to budget exception requests for the 2026 Legislative Budget Session. The Council will discuss and determine which requests to pursue. (Attachment 2.1)</p> <p>DECISION POINT: Which exception requests from the General Fund should the Branch pursue?</p> <p>DECISION POINT: How should the General Fund exception requests that the Branch chooses to pursue be prioritized?</p> <p>Claire Smith will lead a discussion on the status of the Judicial Systems Automation (JSA) account and its continued viability based on current spending. The Council will discuss and determine potential budget and other requests to maintain continued viability of the JSA account. (Attachments 2.2 and 2.3)</p> <p>DECISION POINT: How should the Branch approach requests to the Legislature concerning the JSA account?</p> <p>DECISION POINT: Should the Branch provide multiple options to the Legislature on how to maintain the continued viability of the JSA account?</p> <p>An increase in spending authority for the JSA account will be necessary to cover current costs and obligations. The amount of that increase is currently unknown, but will be determined prior to submitting the budget to the Legislature in October.</p> <p>DECISION POINT: Should the Council provide the authority for the AOC to determine and request and appropriate amount of spending authority in the budget?</p> <p>The Board of Law Examiners is requesting an increase in spending authority from the Board's special revenue account. (Attachments 2.4 and 2.5)</p> |

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| | <p>DECISION POINT: Should the request to increase spending authority be approved?</p> <p>Claire Smith and Elisa Butler will lead a discussion on the court security assessment reports and the final cost estimate of the recommended court security improvements in Park, Big Horn, Washakie, Hot Springs, Johnson, Sheridan, Campbell, Crook, and Weston Counties. The reports have been provided to the chairman of the State Court Security Commission. The Commission will meet in July to discuss the reports and will provide a recommendation to the Council on potential budget exception requests that the Council will discuss at its September meeting.</p> |
| <p>3. ADA Policy Amendments Elisa Butler Council Discussion</p> <p>Attachment 3.1 – Proposed ADA Policy Revisions</p> | <p>Elisa Butler will present proposed amendments to the ADA Policy. The proposed changes arise as a result of the Branch working under the Policy for a few years, and the need to update and clarify some provisions. The Council will discuss the proposed changes and whether to adopt these changes.</p> <p>DECISION POINT: Discussion and action on the draft revisions to the ADA Policy.</p> |
| WJC AND PRAC COMMITTEES | |
| <p>4. WJC Executive Committee Chief Justice Boomgaarden Council Discussion</p> <p>Attachment 4.1 – Proposed Retired Judges Policy Revisions</p> <p>Attachment 4.2 – Proposed Guide for Expanding the Court Navigator Program in Wyoming</p> | <p>Chief Justice Boomgaarden will present the recommendation of the Executive Committee to revise the Retired Judge Policy. The Council will discuss the proposed changes and whether to adopt these changes. (Attachment 4.1)</p> <p>DECISION POINT: Discussion and action on the draft revisions to the Retired Judge Policy.</p> <p>Chief Justice Boomgaarden will present the recommendation of the Executive Committee to approve the Guide for Expanding the Court Navigator Program in Wyoming. (Attachment 4.2)</p> <p>DECISION POINT: Discussion and action on the Guide for Expanding the Court Navigator Program in Wyoming.</p> <p><u>Executive Committee Members:</u> Chief Justice Boomgaarden, Judge Snyder, Judge Chambers</p> |
| <p>5. HR Committee Judge Chambers Council Discussion</p> <p>Attachment 5.1 – Proposed Compensation Allocation</p> | <p>Judge Chambers will present the recommendation of the HR Committee that the proposed allocation of employee compensation to Judicial Branch employees be approved.</p> <p>DECISION POINT: Discussion and action on the recommendation of the HR Committee to approve the allocation of employee compensation.</p> <p><u>HR Committee Members:</u> Judge Chambers (chair), Justice Jarosh, Judge Froelicher, Judge Robinson, Judge Coombs</p> |
| <p>6. Technology Committee Chief Justice Boomgaarden Council Discussion</p> <p>Attachment 6.1 – Proposed Device Security and Acceptable Use of</p> | <p>Chief Justice Boomgaarden will present the recommendation of the Technology Committee that the proposed Device Security and Acceptable Use of Information Technology Resource Policy be approved. (Attachment 6.1)</p> <p>DECISION POINT: Discussion and action on the recommendation of</p> |

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| <p>Information Technology Resource Policy</p> <p>Attachment 6.2 – Proposal for Uniform Bind Over Process</p> | <p>the Technology Committee to approve the Device Security and Acceptable Use of Information Technology Resource Policy.</p> <p>Chief Justice Boomgaarden will present the recommendation of the Technology Committee that the proposed bind over process be approved. (Attachment 6.2)</p> <p>DECISION POINT: Discussion and action on the recommendation of the Technology Committee to approve the bind over process.</p> <p><u>Technology Committee Members:</u> Chief Justice Boomgaarden (chair), Judge Eames, Judge Forwood, Janet Montgomery, Nichole Lyman</p> |
| <p>7. eFiling Committee Justice Jarosh Council Discussion</p> <p>Attachment 7.1 – Proposed purpose/structure document for the eFiling Committee</p> <p>Attachment 7.2 – Proposed amendments to the eFiling Rules and Rules Governing Access to Court Records</p> <p>Attachment 7.3 – Proposed additional amendment to the eFiling Rules and Rules Governing Access to Court Records from Clerks of District Court</p> <p>Attachment 7.4 – Proposed amendments to eFiling Rules related to change in venue</p> | <p>Justice Jarosh will present the recommendation of the eFiling Committee to approve the purpose and structure document of that Committee. (Attachment 7.1)</p> <p>DECISION POINT: Discussion and action on the recommendation of the eFiling Committee to approve the purpose/structure document.</p> <p>Justice Jarosh will present the recommendation of the eFiling Committee that the proposed rule amendments be recommended by the WJC to the Supreme Court for approval related to a customization of the eFiling system and additional proposed changes recommended by the Clerks of District Court. (Attachments 7.2 and 7.3)</p> <p>DECISION POINT: Discussion and action on the recommendation of the eFiling Committee to recommend the eFiling Rule amendments to the Supreme Court for adoption.</p> <p>DECISION POINT: Discussion and action on proposed amendments recommended by the Clerks of District Court.</p> <p>Justice Jarosh will present the recommendation of the eFiling Committee that the proposed rule amendments be recommended by the WJC to the Supreme Court for approval related to the change in venue legislation. (Attachment 7.5)</p> <p>DECISION POINT: Discussion and action on the recommendation of the eFiling Committee to recommend the eFiling Rule amendments to the Supreme Court for adoption.</p> <p><u>eFiling Committee Members:</u> Justice Jarosh (chair), Judge Eames, Judge Burningham, Judge Stebner, Billie Addleman, Tom Lubnau, Marty Oblasser, Sarah Chavez Harkins, Julie Babbitt, Diane Sanchez, Mona McAuley, Sonia Loya, Tara France</p> |
| <p>8. Legislative Relations Committee Chief Justice Boomgaarden Judge Chambers</p> | <p>Chief Justice Boomgaarden and Judge Chambers will provide an update and lead a discussion on the JJC meeting held on May 19th and 20th in Torrington.</p> |
| <p>CONSENT LIST</p> | |
| <p>9. Consent List</p> | <p>DECISION POINT: Discussion and action on whether to approve the recommendations in the consent list.</p> |
| <p>WRCrP</p> | <p>Recommendation of the Criminal Division of the Permanent Rules</p> |

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| Attachment 9.1 – Proposed amendment to WRCrP 44 | Advisory Committee to recommend amendment of WRCrP 44 to the Wyoming Supreme Court for adoption. |
| Oath of Office Policy Attachment 9.2 – Draft Oath of Office Policy Attachment 9.3 – Oath of Office Policy dated December 27, 2018 | Staff recommendation to adopt changes to Oath of Office policy from sending a copy of the oath of office to the Supreme Court Clerk's Office to sending a copy of the oath of office to HR in the AOC. |
| Administrative Judge Policy Attachment 9.4 – Administrative Judge Policy | Executive Committee recommendation to repeal policy. |
| Family Law Forms Attachment 9.5 – Proposed Family Law Forms | Forms Committee recommendation to approve forms. |
| Probate Forms Attachment 9.6 – Proposed Probate Forms | Forms Committee recommendation to approve forms. |
| INFORMATIONAL MATERIAL | |
| 10. Informational Material Attachment 10.1 – Automated Forms Proposal Attachment 10.2 – Updated AOC Organizational Chart | |
| For the Good of the Order | |
| Adjourn | Chief Justice Boomgaarden |

| FUTURE WJB MEETING DATES: | |
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| | Monday, June 9, 2025 @ 8:00 a.m. to Noon |
| | Monday, September 15, 2025 @ 1 to 5 p.m. |
| DECISION POINT: | Monday, December 15, 2025 @ 8 a.m. to Noon |
| DECISION POINT: | Retreat Dates |