

WYOMING JUDICIAL COUNCIL

AGENDA

Ford Center – Casper, WY

September 14, 2026

1:00 P.M. – 5:00 P.M.

Members: Chief Justice Lynne Boomgaarden (chair), Justice Kari Gray, Justice Robert Jarosh, Judge Dawnessa Snyder, Judge Scott Peasley, Judge Suzannah Robinson, Judge Sean Chambers, Judge Susan Stipe, Judge Jefferson Coombs

WJC BUSINESS

Welcome	Chief Justice Boomgaarden
1. Approval of Minutes Attachment 1.1 – Draft June Minutes	The Council will review the minutes from the meeting on June 8, 2026. DECISION POINT: Discussion and action on approval of the draft minutes.
2. Intranet Elisa Butler Council Discussion Attachment 2.1 – Intranet Memo	Elisa Butler will provide additional information to the Council related to an intranet site for the Branch. DECISION POINT: Discussion and action on approach to the intranet site project.
3. ADA Digital Access Elisa Butler Council Discussion Attachment 3.1 – DOJ Fact Sheet Attachment 3.2 – Roadmap Statement of Work	Elisa Butler will provide information to the Council on the potential costs related to an audit and roadmap for compliance with the ADA Digital Access regulations. DECISION POINT: In concert with item 4, discussion and action on approach to ADA Digital Access project.
4. Exception Requests Claire Smith Council Discussion Attachment 4.1 – BFY27 Potential Supplemental Budget Requests Attachment 4.2 – Westlaw Subscription Memo	Claire Smith will discuss possible exception requests to finalize the Wyoming Judicial Branch’s 2027 supplemental budget. DECISION POINT: Discussion and action on supplemental budget exception requests for the 2027 general session.
5. AOC Classification Claire Smith Council Discussion Attachment 5.1 – Classification Memo Attachment 5.2 – AOC Classification Details Attachment 5.3 – AOC Classification Graph	Claire Smith will provide an overview of the classification structure for AOC employees. The discussion will include information related to reclassification requests from AOC staff and the outcomes of those requests.

Attachment 5.4 – AOC Org Chart	
6. Reporting Elisa Butler Council Discussion Attachment 6.1 – Draft 2026 WJC Report Attachment 6.2 – Draft 2026 JSA Report	Elisa Butler will provide an overview of the draft WJC and JSA reports that are submitted to the JJC and JAC annually. DECISION POINT: Discussion and action on draft 2026 WJC Report. DECISION POINT: Discussion and action on draft 2026 JSA Report.
7. Court Security Update Claire Smith Council Discussion	Claire Smith will provide an update on the court security grant process and a description of future steps.
8. Retention Elections Chief Justice Boomgaarden Council Discussion	Chief Justice Boomgaarden will lead a discussion on retention elections, including identification of challenges for judges, and whether the Branch should provide any communication or public education on retention elections.
9. Retired Judge Policy Chief Justice Boomgaarden Council Discussion Attachment 9.1 – Use of Retired Judges Policy	Chief Justice Boomgaarden will provide an overview of the Retired Judge Policy, and the Council will discuss any proposed changes to the policy. DECISION POINT: Discussion and action on the Retired Judge Policy.
COMMITTEE WORK	
10. Legislative Relations Committee Chief Justice Boomgaarden	Chief Justice Boomgaarden will provide information to the Council on the recent Joint Appropriations Committee and Joint Judiciary Committee meetings. <u>Committee Members:</u> Chief Justice Boomgaarden (chair), Judge Conder, Judge Castano, Judge Taheri, Judge Chambers
<u>Rules Governing Email Fees</u> Chief Justice Boomgaarden Council Discussion Attachment 10.1 – Memo re Email Fees Attachment 10.2 – Rules for Fees and Costs for District Courts, Rule 4 Attachment 10.3 – Rules for Fees and Costs for Circuit Courts, Rule 3 Attachment 10.4 – Rules for Fees and Costs for Circuit Courts, Rule 4 Attachment 10.5 – Executive Branch Public Records Fees	In follow up to testimony and feedback from the Joint Judiciary Committee at the August meeting, the Council will discuss the possibility of amending the Rules Governing Fees and Costs for District Court and the Rules Governing Fees and Costs for Circuit Courts. The conferences will discuss potential amendments at their meetings during the Judicial Conference. DECISION POINT: Discussion and action on how to approach potential rule amendments if approved by the conferences.

11. Technology Committee Judge Burningham Attachment 11.1 – Draft Data Governance Policy	Judge Burningham will present the recommendation of the Technology Committee that the Council approve the Data Governance Policy for the Wyoming Judicial Branch. DECISION POINT: Discussion and action on the recommendation of the Technology Committee to approve the Data Governance Policy. <u>Committee Members:</u> Justice Hill (chair), Judge Castano, Judge Burningham, Judge Forwood, Nichole Vail, Amanda Sanchez
Attachment 11.2 – Courtroom Technology Implementation Plan	Judge Burningham will present the recommendation of the Technology Committee that the Council approve the Courtroom Technology Implementation Plan. DECISION POINT: Discussion and action on the recommendation of the Technology Committee to approve the Courtroom Technology Implementation Plan.
12. Judicial Performance Evaluation Committee Chief Justice Boomgaarden Council Discussion	Chief Justice Boomgaarden will provide information related to the work of the Judicial Performance Evaluation Committee and next steps. <u>Committee Members:</u> Chief Justice Boomgaarden (chair), Judge Healy, Judge Owens, Judge Burningham, Judge Prokos, Judge LaBuda, Alison Gee, Devon O’Connell
CONSENT AGENDA	
13. Consent List	DECISION POINT: Discussion and action on the consent agenda recommendations.
<u>eFiling Committee</u> Attachment 13.1 – Proposed Amendment to the Rules Governing Access to Case Records	eFiling Committee recommendation to approve amendments to the <i>Rules Governing Access to Case Records</i>. <u>Committee Members:</u> Justice Jarosh (chair), Judge Eames, Judge McKay, Judge Burningham, Judge Deering, Judge Forwood, Billie Addleman, Tom Lubnau, Devon Petersen, Marty Oblasser, Sara Chavez Harkins, Jill Kiester, Mona McAuley, Melissa Stevens, Savannah Hernandez, Tara France, Sonia Loya, Heather Eastin
<u>ADA Policy</u> Attachment 13.2 – ADA Public Access Policy	Annual review of the ADA Public Access Policy.
<u>Interpreter Policy</u> Attachment 13.3 – Spoken Language Interpreter Policy	Annual review of the Spoken Language Interpreter Policy.
<u>Child Abduction Prevention Forms</u> Attachment 13.4 – Child Abduction Prevention Forms	Forms Committee recommendation to approve the proposed Child Abduction Prevention Forms. <u>Committee Members:</u> Judge Collier (chair), Judge Hibben, Judge Westby, Judge Brown, Pam Merchen, Katerie Driskill, Mackenzie Williams, Erik Oblasser, Angie Dorsch

RATIFICATION	
14. Ratification of Executive Committee Action	DECISION POINT: Discussion and action on ratification of Executive Committee action.
<u>EJW Advisory Committee</u>	Ratification of the decision to approve the replacement of Cathy Duncil on the EJW Advisory Committee with Kim Robert.
<u>Divorce Post-Decree Explainer</u> Attachment 14.1 – After Your Divorce is Final: A Guide for Divorces in Wyoming	Ratification of the decision to approve the Divorce Post-Decree Explainer.
INFORMATION	
15. Social Media Plan Update Attachment 15.1 – Social Media Report	Update on the progress of the Social Media Plan approved by the Council at the June 2026 meeting.
MEETING CLOSE	
Council Check-In	
For the Good of the Order	
Adjourn	Chief Justice Boomgaarden

FUTURE WJB MEETING DATES:	
	Monday, December 14, 2026 – virtual meeting
	Monday, March 15 th and Tuesday, March 16 th , 2027 – location TBD (circuit court conference selection)
DECISION POINT:	Monday, June 14, 2027 – Cheyenne, WY
DECISION POINT:	Monday, September 20, 2027 – Gillette, WY