IN THE SUPREME COURT, STATE OF WYOMING

OCTOBER TERM, A.D. 2026

IN THE MATTER OF ADOPTION OF)
WYOMING ELECTRONIC CITATION)
REPOSITORY GUIDELINES AND)
APPROVING CITATION FORMS)
AND PROVISIONS FOR TRANSITION)

IN THE SUPREME COURT
STATE OF WYOMING
FILED

OCT 27 2026

SHAWNA GOETZ, CLERK
by DEPUTY

ORDER ADOPTING NEW WYOMING ELECTRONIC CITATION REPOSITORY GUIDELINES AND ORDER APPROVING CITATION FORMS AND PROVISIONS FOR TRANSITION

THIS MATTER came before the Court upon the recommendation of the Administrative Office of the Courts. Consistent with the Wyoming Judicial Branch Strategic Plan FY 2025-2028, Pillar 1, Goal 4, a new electronic citation (eCitation) repository has been developed to replace the existing repository and modernize the technology supporting the eCitation process. The Bond Committee developed requirements for the new eCitation submission process, resulting in the new Wyoming Electronic Citation Repository Guidelines for law enforcement agencies and their eCitation vendors submitting eCitations to the new repository. The Guidelines establish requirements for submission of eCitations through the new repository and identify the eCitation form developed for use with the repository.

In addition to the 2026 Wyoming Electronic Citation Repository Guidelines and the eCitation form, the Bond Committee recommends the adoption of a new 2026 Paper Citation Form incorporating changes necessary to implement amendments to Rule 3 of the Wyoming Rules of Criminal Procedure. The applicable amendments to Rule 3 became effective September 14, 2026, except for Rule 3(b)(3)(D), which becomes effective February 1, 2027.

The Court, having reviewed the recommendations, finds that the Wyoming Electronic Citation Repository Guidelines and the citation forms described herein should be adopted and approved as provided below. It is therefore,

ORDERED that the 2026 Paper Citation Form, attached hereto as **Attachment A**, is hereby adopted and approved for use as a charging document in accordance with Rule 3 of the Wyoming Rules of Criminal Procedure. The Uniform Citation Form adopted on June 9, 2015, may be used for handwritten citations for six (6) months from the date of this Order, it is further

ORDERED that effective February 1, 2027, the Wyoming Electronic Citation Repository Guidelines are hereby adopted for use with the new Wyoming Judicial Branch

electronic citation repository. The 2026 eCitation Form identified in the Guidelines and attached hereto as **Attachment B** is hereby approved for use as a charging document by law enforcement agencies submitting eCitations through the new repository, it is further

ORDERED that during the phased transition to the new Wyoming Judicial Branch electronic citation repository, law enforcement agencies that have not transitioned to the new repository may continue to submit eCitations through the existing electronic citation repository using the Uniform Citation Form adopted by the Court on June 9, 2015. Upon a law enforcement agency's transition, all subsequent eCitations shall be submitted in accordance with the 2026 Wyoming Electronic Citation Repository Guidelines and the eCitation form approved herein; and it is further

ORDERED that upon retirement of the existing electronic citation repository, the June 9, 2015, Order Repealing the Existing Order Regarding Uniform Citation Form for Use in Wyoming Courts of Limited Jurisdiction and Order Adopting New Uniform Citation Form for Use in Wyoming Courts of Limited Jurisdiction shall be superseded and shall have no further force or effect.

DATED this 27th day of October 2026.

BY THE COURT:

LYNNE BOOMGAARDEN
CHIEF JUSTICE

Attachment A

Citation Type: Defendant Copy

STATE OF WYOMING Member NRVC FORM P-6 (8/26)

CITATION Court _____

DKT # _____ Event # P _____

State of Wyoming, County of _____

VS

Defendant _____
(Last) (Suffix) (First) (MI)

Street Address _____

Mail Address _____

City _____ St _____ Zip _____

DOB _____ Sex ____ Race ____ Ht ____ Wt ____ Hair ____ Eyes ____

DL # _____ Class _____ State _____ CDL ☐

VL # _____ St. ____ Make _____ Model _____ Year _____

Passenger ☐ PU ☐ Motorcycle ☐ MPV ☐ Color _____

Comm Veh ☐ Comm Viol ☐ Comm ☐ 10,001 to 26,000 Comm ☐ > 26,000 16+ ☐ Passenger Veh.

DOT # _____ Placarded Veh. ☐ Haz Mat ID # _____

Co. Name _____

City/State _____

G&F Lic. # _____

The undersigned states that on or about the _____ day of _____ 20 ____

at _____ hrs. at LRS Section # _____ MP _____

Street ☐ County Rd. ☐ State Hwy ☐ Private Property ☐ Travel direction _____

Location _____

Location Comment _____

The defendant did unlawfully commit the following offense against the peace and dignity of the State of Wyoming

County of _____

Cited _____ MPH in a Posted _____ MPH zone Weight Over _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

VIN _____ Court Costs $ _____

and the undersigned further states that there are just and reasonable grounds to believe that the person named above committed the offense(s) herein.

Complainant _____

Issued Date _____ BAC. _____ % CRASH ☐

Initial Appearance _____ AM ☐ PM ☐ on the _____ day of _____ 20 ____

in _____, WY

☐ MUST APPEAR ☐ May forfeit bond in lieu of appearance

Officer _____ No. _____ Dept _____

NO Bond Taken ☐

TTL Bond $ _____ Paid by _____

Date _____ Rec'd by _____

Court Receipt # Seat Belts in use ☐

Citation _____ of _____

SUMMONS

NOTICE TO VIOLATORS-READ CAREFULLY

There are several violations of law which require appearance before a judge. When you have been charged with one of those offenses, or when the arresting officer has reasonable cause to believe that you will disregard your promise to appear in court, the arresting officer will take you to the proper judge without delay.

Wyoming is a member of the Nonresident Violator Compact. If you reside in Wyoming or a member state and fail to post bond or appear in court for a violation of a traffic offense, your driver's license may be suspended.

DISPOSITION PROCEDURE

If the box labeled "MUST APPEAR" is checked on this citation, you are required to present yourself to the designated court on the date and time indicated. If the box labeled "may forfeit bond in lieu of appearance" is checked, this case may be disposed of in one of the following ways:

(1) Appear before the court as promised and plead "not guilty" which entitles you to: (a) a trial at a future date to be set by the court, (b) an attorney, or a court appointed attorney under certain conditions, and (c) a bond hearing on that date if your trial date is set over to another date. At the trial the burden of proof is upon the prosecution to prove the charge beyond a reasonable doubt.

(2) Appear before the court and plead "guilty" or "nolo contendere" (no contest) and pay the fine and costs as assessed by the judge and/or serve a possible jail sentence. You will be given an opportunity to explain the facts and extenuating circumstances

(3) Except for offenses requiring your personal appearance, you may avoid court appearance if you deposit bond and costs fixed by the Wyoming Supreme Court or Municipal Court for the offense for which you are charged. You may post this bond with the officer that has issued this citation (if authorized by law), with the court, or by mail. If you wish to pay by mail, please do so by money order or cashier's check (NO CASH). The payment must be for the exact amount and must be received before the court date. Please write the citation number on the payment and mail it with this copy of the citation to the designated court.

NOTICE

Failure to comply with one of the above procedures may result in the issuance of an arrest warrant for you with the possible additional charges of failure to appear.

If you do not sign the below Waiver and Forfeiture, the bond you have posted will be automatically forfeited if you do not appear in court. Bond forfeiture will be treated the same as a conviction by driver's licensing authorities.

WAIVER AND FORFEITURE

I, the undersigned, do hereby knowingly waive my right; (a) to appear before a judge; (b) to an attorney; (c) to a trial, and do hereby voluntarily forfeit bond to the offense charged in the citation, understanding that when I sign below, I do not have to appear before a judge and the case is then disposed of.

Signed this _____ day of _____ 20

Defendant's Signature _____

Address _____

_____

_____

[Court Address]

[Court E-Pay Address]

[Public Comment Information]

Attachment B

eCitation Type: Defendant Copy

STATE OF WYOMING Member NRVC FORM P-6 (8/26)

CITATION Court _____

DKT # _____ Event # P _____

State of Wyoming, County of _____

VS

Defendant _____
(Last) (Suffix) (First) (MI)

Street Address _____

Mail Address _____

City _____ St _____ Zip _____

DOB _____ Sex ____ Race ____ Ht ____ Wt ____ Hair ____ Eyes ____

DL # _____ Class _____ State _____ CDL ☐

VL # _____ St ____ Make _____ Model _____ Year _____

Passenger ☐ PU ☐ Motorcycle ☐ MPV ☐ Color _____

Comm Veh ☐ Comm Viol ☐ Comm ☐ 10,001 to 26,000 Comm ☐ > 26,000 16+ ☐ Passenger Veh.

DOT # _____ Placarded Veh. ☐ Haz Mat ID # _____

Co. Name _____

City/State _____

G&F Lic. # _____

The undersigned states that on or about the _____ day of _____ 20 ____

at _____ hrs. at LRS Section # _____ MP _____

Street ☐ County Rd. ☐ State Hwy ☐ Private Property ☐ Travel direction _____

Location _____

Location Comment _____

The defendant did unlawfully commit the following offense against the peace and dignity of the State of Wyoming

County of _____

Cited _____ MPH in a Posted _____ MPH zone Weight Over _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

In viol. of W.S. ☐ or Ord/Res ☐ No. _____

Description: _____ Bond $ _____

VIN _____ Court Costs $ _____

and the undersigned further states that there are just and reasonable grounds to believe that the person named above committed the offense(s) herein.

Complainant _____

Issued Date _____ BAC. _____ % CRASH ☐

Initial Appearance _____ AM ☐ PM ☐ on the _____ day of _____ 20 ____

in _____, WY

☐ MUST APPEAR ☐ May forfeit bond in lieu of appearance

Officer _____ No. _____ Dept _____

NO Bond Taken ☐

TTL Bond $ _____ Paid by _____

Date _____ Rec'd by _____

Court Receipt # Seat Belts in use ☐

SUMMONS

NOTICE TO VIOLATORS-READ CAREFULLY

There are several violations of law which require appearance before a judge. When you have been charged with one of those offenses, or when the arresting officer has reasonable cause to believe that you will disregard your promise to appear in court, the arresting officer will take you to the proper judge without delay.

Wyoming is a member of the Nonresident Violator Compact. If you reside in Wyoming or a member state and fail to post bond or appear in court for a violation of a traffic offense, your driver's license may be suspended.

DISPOSITION PROCEDURE

If the box labeled "MUST APPEAR" is checked on this citation, you are required to present yourself to the designated court on the date and time indicated. If the box labeled "may forfeit bond in lieu of appearance" is checked, this case may be disposed of in one of the following ways:

(1) Appear before the court as promised and plead "not guilty" which entitles you to: (a) a trial at a future date to be set by the court, (b) an attorney, or a court appointed attorney under certain conditions, and (c) a bond hearing on that date if your trial date is set over to another date. At the trial the burden of proof is upon the prosecution to prove the charge beyond a reasonable doubt.

(2) Appear before the court and plead "guilty" or "nolo contendere" (no contest) and pay the fine and costs as assessed by the judge and/or serve a possible jail sentence. You will be given an opportunity to explain the facts and extenuating circumstances

(3) Except for offenses requiring your personal appearance, you may avoid court appearance if you deposit bond and costs fixed by the Wyoming Supreme Court or Municipal Court for the offense for which you are charged. You may post this bond with the officer that has issued this citation (if authorized by law), with the court, or by mail. If you wish to pay by mail, please do so by money order or cashier's check (NO CASH). The payment must be for the exact amount and must be received before the court date. Please write the citation number on the payment and mail it with this copy of the citation to the designated court.

NOTICE

Failure to comply with one of the above procedures may result in the issuance of an arrest warrant for you with the possible additional charges of failure to appear.

If you do not sign the below Waiver and Forfeiture, the bond you have posted will be automatically forfeited if you do not appear in court. Bond forfeiture will be treated the same as a conviction by driver's licensing authorities.

WAIVER AND FORFEITURE

I, the undersigned, do hereby knowingly waive my right; (a) to appear before a judge; (b) to an attorney; (c) to a trial, and do hereby voluntarily forfeit bond to the offense charged in the citation, understanding that when I sign below, I do not have to appear before a judge and the case is then disposed of.

Signed this _____ day of _____ 20

Defendant's Signature _____

Address _____

_____

_____

[Court Address]

[Court E-Pay Address]

[Public Comment Information]